|  |  |  |
| --- | --- | --- |
| **\*Contact name:** |  | |
| **\*Phone number:** |  | |
| **\*Email address:** |  | |
| **\*Host of the day name:** |  | |
| **\*Host of the day contact number:** |  | |
|  |  | |
| **\*Date of the reservation:** |  | |
| **\*Arrival time:**  **(Finish time if applicable)** |  | |
| **\*Number of people:** |  | |
| **\*Menu:** |  | |
|  |  | |
| Welcome drink: |  | |
| White wine: |  | |
| Red wine: |  | |
| Water: (specify if still and/or sparkling) |  | |
|  |  | |
| Special requirements from host: |  | |
| **Payment methods** | | |
| **\*Bank transfer**  *(please note that the deposit*  *is* ***£20 per person****)* | Bank name:  Acc. name:  Account number:  Sort code: | Metro Bank  Cubian Ltd  24489809  23-05-80 |
| **Or, please complete below before returning the form to us** | | |
| **\*Credit/Debit card (16 digits)** | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | |
| **\*Amex card (15 digits):** | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | |
| **\*CVV (three or four digits):** | |  |  |  |  | | --- | --- | --- | --- | |  |  |  |  | | |
| **\*Expiry date of the card:** | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | M | M | Y | Y Y | Y | Y | |  |  |  |  |  |  | | |
| **\*Post code:** |  | |
| **\*Address:** |  | |

We reserve the right to charge £20.00 as a deposit on all bookings.

***Terms & Conditions***

I agree with the Terms & Conditions overleaf and I understand that if **48 hours’ notice** is **NOT** given with regards to changes in numbers for a **Confirmed Booking,** the full amount of the food may be charged.

|  |  |
| --- | --- |
| **\*Signature:** |  |
| **\*Print name:** |  |
| **\*Date:** |  |

**\*MANDATORY FIELDS**

**Terms and conditions**

* The agreed deposit is only refundable if notification of the cancellation is received 48 hours prior to the date of the booking, where a full refund will be given.
* Pre ordering of food & wine is required for all group bookings. Pre-order forms will be supplied by the restaurant.
* We accept all major credit cards except diners and please note that we no longer accept cheques. We reserve the right to verify Credit Card details where necessary.
* No wines, spirits or food may be brought into the Restaurant for consumption on the premises.
* Please indicate all dietary requests and food allergies at the time of booking so that we can do our utmost to accommodate.
* A maximum of 2 bills per table will be permitted.
* Menus are subject to change without prior warning.
* All bookings are subject to availability and terms and conditions.
* All prices are inclusive of 20% VAT.
* A discretionary service charge of 15% will be added.

Thank you for the enquiry and we look forward to assisting you with finalising your preparations.

Please do not hesitate to contact me should you require any further assistance.

Warmest regards

The restaurant Management